

MEERUT INSTITUTE OF TECHNOLOGY, MEERUT

Minutes of 08th Meeting of Internal Quality Assurance Cell (IQAC)

held on

May 26, 2022 at 11:00 A.M.

Venue

Conference Room, Ramanujan Block

NH-58, Baral Partapur, Bypass Road, Meerut – 250 103, (Uttar Pradesh), INDIA

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Minutes of 8th meeting of IQAC, MIT, Meerut held on 26th May, 2022, Thursday in Conference Room, Ramanujan Block

Following members were present in the meeting:

| S. No. | Name | Position Held |
|---------------|---------------------------|----------------------|
| 1. | Dr. Alok Chauhan | Chairperson |
| 2. | Dr. Neeraj Kant Sharma | IQAC Coordinator |
| 3. | Dr. Himanshu Sharma | Member |
| 4. | Dr. M.I.H. Ansari | Member |
| 5. | Dr. Neeraj Pratap | Member |
| 6. | Dr. Sandeep Kapoor | Member |
| 7. | Mr. Kailash Nath Tripathi | Member |
| 8. | Mrs. Himani Mishra | Member |
| 9. | Mr. Lalit Kumar | Member |
| 10. | Mr. Ankit Gupta | Member |
| 11. | Mr. Vipin Sharma | Member |
| 12. | Mr. Santosh Prasad | Member |
| 13. | Mr. Naveen Kaushik | Special Invitee |

With the permission of the chair, Prof. Neeraj Kant Sharma-Coordinator, IQAC, initiated the proceedings of the meeting as per circulated agenda by welcoming Hon'able Chairman and all the Members. He apprised the Hon'able members that the visit of the NAAC Peer Team held on January 07-08, 2022, was conducted successfully and also appreciated the efforts of all the faculty and staff members of the institute and members of the BoG for their kind support and guidance. He also apprised that now the institute has been accredited with Grade 'A' in the first attempt.

Dr. Alok Chauhan, Chairman-IQAC, welcomed all the members of the IQAC and he also appreciated the efforts made by the all faculty and staff to get institute accredited with Grade 'A' in first attempt.

Following agenda items were discussed in the meeting:

8.1 To approve the minutes of VII IQAC meeting held on 30/10/2021.

The minutes of VII IQAC meeting held on 30/10/2021 were read by Coordinator IQAC and were approved unanimously.

8.2 To discuss to apply for NBA accreditation of Department of Computer Science & Engineering and Department of Pharmacy.

Shri Puneet Agarwal expressed the necessity of accreditation by NBA of eligible departments. The matter was discussed in length and it was decided that the eligible departments i.e. Department of Computer Science & Engineering and Department of Pharmacy will proceed for NBA accreditation of eligible courses (B.Tech. Computer Science & Engineering and Diploma in Pharmacy



respectively). It was also decided that the application shall be processed as soon as the new academic session i.e. 2022-23 commences.

8.3 To conduct academic audit for the academic session 2021-22 (Odd Sem).

It was decided that as soon as the results of all the semesters of all the programs are declared, academic audit shall be performed by the committee constituted by Chairperson IQAC. The composition and the schedule of committee shall be communicated to all the Head of Departments well in advance. All the Head of Departments/Deans/Principals were requested to ensure the compilation and finalization of the departmental data in due course of time i.e. before last week of June 2022.

8.4 To organize an international seminar/conference by the Department of Pharmacy.

Dr. Neeraj Kant Sharma informed that the Department of Pharmacy is planning to conduct an International Conference in the month of October/November 2022 in collaboration with Ministry of AYUSH, Government of India. Dr. Vibhuti Shankar (Vice President, Funded and CSIR Projects, Meerut Institute of Technology, Meerut) has been given the responsibility of the same.

8.5 To propose research promotion scheme to improve the research activities and culture in the institute.

Coordinator IQAC, Dr. Neeraj Kant Sharma, informed the members present that currently the Research & Development, Research Paper Publications, Project Grants and Professional Societies memberships of faculty members is not at par to express the institute as a research leading organization hence it is utmost important to encourage the faculty members to participate in such activities proactively.

The matter was discussed at length and Mr. Vipin Sharma proposed that there should be a "Research Promotion Policy" to encourage the faculty members to publish good quality research papers in Scopus/SCI/UGC Care indexed journals and fetch grants for major and minor projects from funding agencies. It was further discussed that it should be made obligatory for faculty members to publish at least one research/review paper in every academic session.

Mr. Vipin Sharma suggested that patents must be filed from the projects of final year students to make the students aware of the novel technologies, processes and products. This in turn will also help to create a good research culture among students and faculty too.

It was also decided that a committee shall be constituted for drafting the "Research Promotion Policy" which will highlight all the aspects and possibilities to create a good research culture in the institute.

It was proposed that all the faculty members and students must be encouraged to get at least one professional societies membership such as but not limited to, Computer Society of India (CSI), Indian Society for Technical Education (ISTE), Institution of Engineers, Society of EMC Engineers, Indian Science Congress Association (ISCA), All India Management Association (AIMA), Institution of

Electronics and Telecommunication Engineers (IETE), Association of Pharmaceutical Teachers in India (APTI), Indian Pharmaceutical Association (IPA), Association of Community Pharmacist of India (ACPI), Indian Pharmacy Graduates Association (IPGA), Indian Society of Mechanical Engineers (ISME), Institution of Civil Engineers (ICE), Civil Engineering Association of India (CEAI), Indian Agricultural Research Institute (IARI), Indian Industries Association (IIA).

8.6 To collect feedback from students for the academic session 2021-22 (Even Sem).

It was decided that the feedback from students of various programmes shall be collected and analyzed in the month of June 2022. The corrective measures if any shall be taken immediately based on the feedback obtained.

8.7 To encourage faculty to attend FDPs/Conferences/Seminars/STTPs/ Refresher courses.

Dr. Neeraj Kant Sharma proposed that every department must organize at least one FDPs/Conferences/Seminars/STTPs/Refresher courses in each academic session. It was discussed to promote participation in such activities for overall development of faculty and students of the institute.

Dr. Neeraj Kant Sharma informed that various workshop by NITTTR related to outcome based education, research paper writing, funded projects proposals etc. are scheduled in month of June and July, hence, it is required by the Head of the Department to ensure participation of maximum faculty members in the same.


Mr. Lalit Kumar informed that an NPTEL course related to Accreditation and Outcome Based Learning is going to start from 22nd August, 2022 and faculty members must take benefit of it.


It was decided that Head of Departments/Deans/Principals will ensure participation of faculty members in NITTTR courses, AICTE workshops and NPTEL certifications, and shall submit the collective report of the department to the IQAC, quarterly.

8.8 To sign MOUs with industries to improve the industry-institution interaction.

Mr. Naveen Kaushik (Special Invitee) stated that to promote the industry institute interaction, he is constantly in communication with a number of industries and is in process to sign Memorandum of Understanding (MoUs) with them. This will help the students to get the opportunity to work with renowned industries in terms of internships and jobs.

The meeting ended with vote of thanks to the chair.


(Dr. Neeraj Kant Sharma)
Coordinator-IQAC


(Dr. Alok Chauhan)
Chairperson-IQAC