

MEERUT INSTITUTE OF TECHNOLOGY, MEERUT

Minutes of 11th Meeting of Internal Quality Assurance Cell (IQAC)

held on

October 28, 2023 at 11:00 A.M.

Venue

Internal Quality Assurance Cell, J.N. Tata Block

NH-58, Baral Partapur, Bypass Road, Meerut – 250 103, (Uttar Pradesh), INDIA

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Date: 30/10/2023

Minutes of 11th meeting of IQAC, MIT, Meerut held on 28th October, 2023, Saturday at 11:00 A.M. in the IQAC, J N Tata Block

Following members were present in the meeting:

S. No.	Name	Position Held
1.	Dr. Somendra Shukla	Chairperson
2.	Mr. Puneet Agarwal	Member
3.	Dr. Neeraj Kant Sharma	IQAC Coordinator
4.	Dr. Himanshu Sharma	Member
5.	Dr. Gaurav Sharma	Member
6.	Dr. M.I.H. Ansari	Member
7.	Dr. Tanmoy Deb	Member
8.	Dr. Sandeep Kapoor	Member
9.	Mr. Ravi Ranjan Kumar	Member
10.	Mrs. Himani Mishra	Member
11.	Mr. Lalit Kumar	Member
12.	Mr. Ankit Gupta	Member
13.	Mr. Santosh Prasad	Member
14.	Mr. Shubham Sehgal	Member

Mr. Vibhor Agarwal could not attend the meeting due to his personal reasons.

With the permission of the chair, Prof. Neeraj Kant Sharma-Coordinator, IQAC, initiated the proceedings of the meeting as per circulated agenda by welcoming Hon'able Chairperson IQAC and all the Members.

Following agenda items were discussed in the meeting:

11.1. To approve the minutes of 10th IQAC meeting.

The minutes of 10th IQAC meeting were read by Coordinator IQAC and were approved unanimously.

11.2. To discuss participation in NIRF 2024.

Dr. M.I.H. Ansari, Coordinator for NIRF 2023 informed the members that the institute had successfully participated in NIRF 2023 but could not find a place in ranking however the efforts and results are encouraging. It was decided that this year too Dr. M.I.H. Ansari will coordinate the same.

11.3. To discuss the formats and data collection for AQAR 2022-23.

Dr. Neeraj Kant Sharma, Coordinator-IQAC informed the members present that the AQAR for the academic year 2021-22 was submitted well on time and the same has been accepted by the NAAC. He added that the efforts and cooperation from all the departments and units are appreciable which would also help to gather and compile the data for AQAR 2022-23. He briefed about the formats and documents to be made ready for timely submission of AQAR. All the members present assured active cooperation for the same.

11.4. To conduct academic and administrative audit for the academic session 2022-23.

It was decided to formulate a committee including some external experts for academic and administrative audit. Dr. Somendra Shukla himself took the responsibility for formation of the committee. It was further decided to complete the same by end of November, 2023.

11.5. To discuss feedback analysis for academic session 2022-23.

The feedback received from various stakeholders and analysis reports were placed before the members, following observations were recorded:-

- Some of the parents needed improvement in training & placement support.
- Some of the stakeholders experienced lack of professional ethics in the students.
- Some of the students felt a gap between industrial requirements and academic curriculum.

In view of the above observations, it was decided to organize more skill enhancement activities and placement based assessments for the students. It was also decided to inculcate human values & professional ethics course across all the programs of the institute. For the purpose, a workshop should also be planned and add-on courses will be organized as well.

11.6. To plan for skill enhancement activities for students

As discussed above in 11.5, it was decided to conduct assessment programs like Co-cubes, AMCAT and Zenith. Skill enhancement trainings like AWS, Cisco, Python Programming, Digital Marketing and Salesforce will also be planned for the academic session 2023-24.

The meeting ended with vote of thanks to the chair.



30/10/23

(Dr. Neeraj Kant Sharma)
Coordinator-IQAC



(Dr. Somendra Shukla)
Chairperson-IQAC