

MEERUT INSTITUTE OF TECHNOLOGY, MEERUT

Minutes of 10th Meeting of Internal Quality Assurance Cell (IQAC)

held on

May 30, 2023 at 02:00 P.M.

Venue

Internal Quality Assurance Cell, J.N. Tata Block

NH-58, Baral Partapur, Bypass Road, Meerut – 250 103, (Uttar Pradesh), INDIA

Tel.: +91-121-2441600, 2441700, 9690050009, Fax: +91-121-2441700

Date: 31/05/2023

**Minutes of 10th meeting of IQAC, MIT, Meerut held on 30th May, 2023, Tuesday at
02:00P.M. in the IQAC, J N Tata Block**

Following members were present in the meeting:

S. No.	Name	Position Held
1.	Dr. Somendra Shukla	Chairperson
2.	Mr. Puneet Agarwal	Member
3.	Dr. Neeraj Kant Sharma	IQAC Coordinator
4.	Dr. Himanshu Sharma	Member
5.	Dr. Gaurav Sharma	Member
6.	Dr. M.I.H. Ansari	Member
7.	Dr. Tanmoy Deb	Member
8.	Dr. Sandeep Kapoor	Member
9.	Mrs. Himani Mishra	Member
10:	Mr. Lalit Kumar	Member
11.	Mr. Ankit Gupta	Member
12.	Mr. Santosh Prasad	Member
13.	Mr. Naveen Kaushik	Special Invitee

Mr. Ravi Ranjan Kumar, Mr. Shubham Agarwal and Mr. Vibhor Agarwal could not attend the meeting due to their personal reasons.

With the permission of the chair, Prof. Neeraj Kant Sharma-Coordinator, IQAC, initiated the proceedings of the meeting as per circulated agenda by welcoming Hon'able Chairperson IQAC and all the Members.

Dr. Somendra Shukla, Chairperson-IQAC, welcomed all the members of the IQAC and he also appreciated the efforts made by the all faculty and staff to get institute accredited with Grade 'A' in first attempt.

Following agenda items were discussed in the meeting:

10.1 To approve the minutes of 09th IQAC meeting.

The minutes of 09th IQAC meeting were read by Coordinator IQAC and were approved unanimously.

10.2 To discuss and approve NAAC AQAR 2021-22.

Dr. Neeraj Kant Sharma, Coordinator IQAC, presented the NAAC AQAR for the academic session 2021-22, before the members present. He presented the criteria wise data and the supplementary documents justifying the data filled in AQAR and welcomed the suggestions for improvement of the same.

During the presentation, some anomalies were observed which were discussed and suggestions for correction were noted. It was decided to correct the deviating matrices before final submission of the AQAR.

10.3 To discuss the status of NBA Accreditation of Department of CS&E and Pharmacy.

Chairperson IQAC, Dr. Somendra Shukla, discussed the matter with Dr. M.I.H. Ansari, (NBA Coordinator-Department of CS&E) and Dr. Neeraj Kant Sharma (Principal-Department of Pharmacy). It was found that the progress of criteria wise documentation is noteworthy and in line with the requirements of the National Board of Accreditation. Some shortcomings were also put forth by Dr. M.I.H. Ansari which Dr. Somendra Shukla assured to fulfill at the earliest. It was proposed to apply for NBA accreditation of B.Tech.(Computer Science & Engineering) and Diploma in Pharmacy programs as soon as the shortcomings are fulfilled.

10.4 To plan academic, co-curricular and extracurricular activities for the academic session 2023-24.

The matter was discussed and suggestions were called from all the members present. It was decided to prepare a tentative academic calendar for the odd semester of academic session 2023-24 including all the proposed co-curricular and extracurricular activities. Tentative academic calendar shall be prepared by the respective Head of the Department/Principal/Dean. Upon finalization of the same, an approved copy through DQAC must be made available to the IQAC and all the stake holders for their reference and academic circulation.

10.5 To conduct academic audit for the academic session 2022-23 (Odd Sem).

It was found that the results of odd semesters 2022-23 of all the programs are not yet declared by the affiliating university/board. Hence, it was decided to conduct the academic audit as soon as all the results are declared. A committee for the same including at least two external members (experts from other institutes) will be formulated by the Chairperson IQAC and notified to all the departments well in advance.

10.6 To review the placement status of students.

Chairperson IQAC, Dr. Somendra Shukla, invited Mr. Naveen Kaushik (Industrial Relation Officer) for sharing the status of placements. Mr. Naveen Kaushik presented a detailed report of placements which stated that more than 50% of final year students (across all the programs) have been placed. He further informed that till date, 61 companies have already visited the campus and 39 companies are in line for placement of the remaining students. The placement report was found satisfactory and Mr. Naveen Kaushik was requested to put every possible effort for placement of remaining students.

10.7 Any other agenda with permission of the chair.

Coordinator IQAC, Dr. Neeraj Kant Sharma, expressed the need of good quality research publication/book/books' chapters by each department. He further added that in the past year, numbers of publications have increased significantly but faculty

members must be encouraged to perform research activities in their respective departments or interdepartmental research may also be planned. He also expressed the necessity of funded researches from various funding agencies which would definitely inculcate the research environment in the institute. He informed to the members that recently three research projects applied by Department of Pharmacy have been provisionally accepted by Department of Science & Technology and their chances of selection are high. It was decided that respective Principals/Deans/HoDs will encourage their faculty members to pursue research activities and achieve high impact research publications.

Dr. Neeraj Kant Sharma further presented the data of the Seminars/FDPs/Conferences/STTPs attended by the faculties during the year. He pointed out that though the numbers of programs attended by faculties are good enough but it has been observed that some of the faculty members did not attend even a single program. He requested the members present to communicate to the respective Principal/HoD/Dean to make ensure that every faculty member must attend at least one Seminars/FDPs/Conferences/STTPs/Induction program every academic year.

Dr. Himanshu Sharma informed that recently a number of faculty members have joined the institution and are not aware with the academic execution, examination pattern, roles and responsibilities and quality of the education that institute offers to its students. He expressed the necessity of faculty induction program for newly joined faculties. In this context, Dr. Somendra Shukla advised to organize an Induction Program and FDP on 'Outcome Based Education' for faculty joined in recent past.

The meeting ended with vote of thanks to the chair.



(Dr. Neeraj Kant Sharma)
Coordinator-IQAC



(Dr. Somendra Shukla)
Chairperson-IQAC